

Guilden Sutton Parish Council
Minutes of the Ordinary Parish Council meeting held on Wednesday 7th October
2020 at 7.30pm via Zoom

PART 1

Chairman: Cllr D Hughes(DH)

Present: Cllr T Paterson (TP), Cllr I Brown (IB), Cllr S Proctor (SP), Cllr M Littlewood (ML), Cllr B Moulton (BM) and Cllr S Ringstead (SR) Left 8.50pm,

Clerk: Unavailable due to sickness.

In attendance: 1 member of the public.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr D Broughton(DB) (Family), Cllr M Parker (CWAC meeting) and PCSO L Bailey.

(b) Declarations of interest. DH and ML declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 2nd September 2020. It was proposed by DH and seconded by TP and agreed that the minutes of the Ordinary meeting of the Council held on 2nd September 2020 should be approved. The minutes will be signed as soon as possible by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2020

4th November

2nd December

All meetings will be via Zoom due to social distancing regulations.

ACTION:TP to suggest meeting dates for 2021.

2. Coronavirus

a) Support Group.

The Parish Council decided to go for option 1 in VETS system. It was proposed by BM and seconded by SR to set up VETS with 1 number for up to 10 Volunteers at a set up cost of £45. With Year 1 free of charge to try, subsequent will be charged at £100 + VAT per annum.

ChALC have been in correspondence with SR about a video outlining the response of our Parish Council in supporting residents through the covid-19 pandemic. ML suggested doing the recording near the stones and suggested Heather Carty or Denise Campbell from the Church be present and also a representative from the Post Office, School and scrubs team to also be interviewed. It was proposed by TP and seconded

by SP to be involved in the video shoot. Permission for data and photos to be shared of Parish Councilors proposed DH and seconded IB. All Councillors in agreement.

ML has investigated the price to preserve the stones and this was £20 a can.

ACTION: ML to purchase.

3. Community engagement/Communications:

(a) Visiting officers. No officers present.

(b) Visiting Members. No members present.

(c) Public speaking time. No members of the public wished to speak.

(d) Public correspondence. No correspondence from the public.

- Minibuses and a large container reported on a greenfield site off Guilden Sutton Lane. Clerk reported to CWAC enforcement.
- A resident complained about the play area being closed. Clerk emailed detailing concerns about mixing school bubbles.
- A resident asked if the defibrillators can be registered with the national database. Clerk has received paperwork from the Community Heartbeat Trust and will investigate further.
- Resident reports speeding on School Lane and Guilden Sutton Lane. Clerk has emailed PCSO Bailey asking her to monitor this area.
- A resident reported long periods of noise from quad biking on Tile Farm. Clerk waiting for a call back from the quad biking manager.
- A resident complained about the weeds by the footpath on Guilden Sutton Lane near Ashbourne House. Clerk has spoken to the land owner who will visit the footpath to review although he says it was cut back a month ago.
- A resident was struggling reporting 4 street lights to CWAC. Clerk reported them to CWAC on 5/10/20.
- Concerns were raised by a resident about speeding vehicles on Oaklands and asked if speed bumps had ever been considered. Clerk has emailed Stuart Bateman from CWAC who is going to look into speed information for this area and report back

(e) Village Surgery. ML and DH attended the surgery on the 3rd October. No residents attended. It was noted that the sign needs to be turned around a week before the surgery. TP and DH to attend the next surgery on the 31st October 2020.

(f) Website. Nothing to report. Mr Lewin will give an update on new website accessibility guidelines at the next meeting.

(g) Communications sub-committee

Nothing to report.

4. Guilden Sutton Green Space

(a) Solicitors.

GSGS group have applied for the Emergency Climate Fund and expect to hear in the next few weeks if it was successful.

It was proposed by SP and seconded by BM to pay Jolliffes £1000+VAT to pay all work to date and then renegotiate a fee for future work.

The PWLB extension has been applied for but a few points need clarifying between the Clerk and PWLB.

ML has proposed the front field be used as a wild meadow with mowed tracks for walkers. There is a Zoo outreach contact who may be able to offer us more help with this. SP suggested dogs be kept on lead in the area or ML suggested a free run area for dogs.

ACTION: ML to contact Zoo outreach team.

5. Environment

(a) StreetCare.

SP noted the cycle lane on Green Lane and the area alongside the rugby club needs cutting back. SP confirmed the foot bridges on Belle Vue Lane and Hare Lane have saplings growing in the footpaths

ACTION: Clerk to report to CWAC.

The Clerk spoke to the owner of Wildings Industrial estate about cigarette butts being discarded near the bus stop. Owner will discuss it with unit users.

(b) Dog Fouling. Nothing to report.

(c) Trees and Hedges, planters and bulbs. Nothing to report.

(d) Lengthsman

TP has been littering picking intermittently. Mr Norbury has resigned from his position.

ACTION: Clerk to arrange for one month pay and letter of thanks to be sent from the Chair. It was proposed by BM and seconded by TP. Clerk to advertise vacancy at national minimum wage with a 3 month probationary period. DH and Clerk to interview.

6. Planning.

(a) New/recent applications.

New planning Application

20/01459/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Removal of the porch on the east elevation and replace the glass
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	<p>door and side panel with new double glassed doors and a heavy set frame and head,</p> <p>painted in black to match the existing windows and doors</p> <p>Comments by 28th September 2020</p> <p>Response: No objections</p>
20/03076/FUL	<p>107 Oaklands Guilden Sutton Chester Cheshire CH3 7HG</p> <p>Alterations to remove flat roof and canopy to side and front of dwelling and replace with pitched roof and canopy.</p> <p>Response: No objections</p> <p>Comments by 7th October 2020</p>

Awaiting Decision

20/02900/TPO	<p>Firdale 1 School Lane Guilden Sutton Chester CH3 7ET</p> <p>Fell 3x ash trees</p> <p>Comments by 8th September 2020</p> <p>Response: No objection</p>
20/02662/FUL	<p>109 Oaklands Guilden Sutton Chester Cheshire CH3 7HG</p> <p>Replace flat roof and canopy to side and front of dwelling with tiled pitched roof and canopy.</p> <p>Comments by 10th September</p> <p>Response: No objections</p>
20/02621/FUL	<p>Heathfield Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX</p> <p>Increase for up to 20 touring caravans and camper vans</p> <p>Comments by 11th September 2020</p> <p>Response: No objections</p>

Decision made

20/01531/TPO	<p>Firdale 1 School Lane Guilden Sutton Chester CH3 7ET</p> <p>1x ash tree - to be felled. The tree is part of a hedgerow running alongside Firdale</p> <p>Status: Approval</p>
20/01785/FUL	<p>Willow Corner Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ</p> <p>Single storey side and rear extensions. Rendering the property.</p> <p>Status: Approval</p>

20/02757/AGR	Land At Belle Vue Lane Guilden Sutton Chester Steel portal frame L-shaped argricultural building with an associated access track. Response: No objections Status: Prior Approval required and approved
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Appeal

18/04703/OUT	Land At School Lane, Guilden Sutton, Chester. Outline application with some matters reserved for erection of two dwellings and associated access works. Appeal reference number:20/00041/REF
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Enforcement did not find Ashbourne house in breach of any planning issues as raised at the last meeting.

(b) Neighbourhood Plan.

TP signed up to “planning round table”. It is a national discussion. Clerk distributed information prior to the meeting to all Councillors.

7. Training/Events/Meetings.

Nothing to report

8. Parish Car Park.

It was proposed by DH and seconded by ML that in principle saplings need to be added to the grassed area. Mr Lewin has been on a tree course recently.

ACTION ML to speak to Mr Lewin about recommendations.

9. Leisure Services.

(a) Playing field.

A resident raised concerns about the hedges by the playing field.

ACTION: Clerk to ask Mid Cheshire to cut asap.

(b) Play Area. The inspection by Morral Play Services in August raised a number of areas of concern:

- Rust evident on benches. PC will monitor.
- Thorny branches overhanging. Clerk to ask Mid Cheshire to cut back.
- Wetpour has shrinkage gaps. Clerk to get additional wet pour quotes as all current quotes seem high.
- Moss- Moss evident on equipment. Parish Council to monitor.
- Leaf fall evident in the corners. ML to ask on facebook for volunteers to brush. Consider asking lengthsman to do this in future.

- Cracked mouthpiece. It was proposed by TP and seconded by SR to pay £31 to replace the part. ACTION:Clerk to arrange purchase.
- Spinning pole is loose on its spindle – potential bearing wear/damage. This has recently been repaired so Clerk has asked Play and Leisure to revisit the site to review.

(c) Footpaths/Footways. Nothing to report.

(d) Mobile Library.

Service currently suspended due to coronavirus

10. Public Transport

ML gave an update on the bus shelter proposals. Mrs Pinder and Miss Crowe (School) are happy to be involved. It was proposed by ML and seconded by BM in principle to refurbish the bus shelters using local artists. It was discussed that the perspex in Pipers Ash may need pressure washing.

ACTION:Clerk to chase up questions with Highways and get quote from Gary Pritchard to do painting. ML to get a quote for perspex and gain public feedback on Facebook.

A resident asked if some CWAC money from housing development could be used to improve the cycleways in the two villages. SP confirmed that the crossing is being improved outside barn house vets as part of the A41 improvements. The resident noted that the access to Greenway regularly causes punctures and cycle access along this track could be improved.

ACTION:Express interest with CWAC and ask Margaret Parker and Graham Heatley about funding opportunities. Clerk to keep resident informed.

11. Highways

(a) SID Group Nothing to report.

(b) Standing consideration of Highways matters.

It was noted that the School caretaker is encouraging parents/carers not to drive to the top of Arrowcroft Road to drop children off.

(c). Hill Top Road/Arrowcroft Road junction. Nothing to report.

(d) A51 improvements. Nothing to report.

12. Finance

(a) Income.

VAT refund (17/6/20)	1615.99
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(b) Payments.

Paid between meetings

Parish Council insurance	£1094.19
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To be paid

Lisa Tiplady (Wages)	At agreed rate
David Norbury (Wages)	At agreed rate
HMRC	£282.20
Mid Cheshire Grounds Maintenance Ltd	£120
Lisa Tiplady (Zoom meeting subscription)	£14.39 (including £2.40 VAT)
William Moulton (Poppies)	£60
Gary Pritchard (bench painting)	£440
Lisa Tiplady (stamps)	0.88
Joliffes (solicitor fees)	£1200 (including £200 VAT)
Lisa Tiplady (Stamps)	7.80

It was noted that the 15th July zoom payment should have been £14.39 not £14.99 and a 60p over payment will be deducted from clerks wages.

It was proposed by DH and seconded by SP to accept the financial information and approve the payments put forward.

ACTION:TP to authorise transactions.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op account current account (Balance Checked 1/9/20) £27,993.88

Co-op account savings account (Balance Checked 8/9/20) £30,036.16

Scottish Widows Business Fund deposit account 1. (Balance Checked 31/8/20)
£19,439.75

Scottish Widows Business Fund deposit account 2.(Balance Checked 31/8/20)
£4229.42

13. CWAC and other organisations

(a) CWAC correspondence

The Clerk provided information to Councillors about a local volunteer award scheme.

ACTION:All Councillors to feedback possible candidates to the Clerk.

(b) ChALC

The Clerk provided information regarding the current “Right to Contest” consultation which the MHCLG are currently looking to refresh.

ACTION: TP to fill in form

(c) Defibrillators. Nothing to report.

(d) Police and Fire services

SP noted that some parts of Pipers Ash had received a letter from a neighbouring PCSO saying they cover their area. It was noted that PCSO Linda Bailey covers all areas of our parish.

14. Guilden Sutton Primary School

The Clerk provided a letter from a boy from the school thanking the Parish Council for his book voucher. DH attended a school meeting and it confirmed the school is running smoothly and the new entrance and exit times and locations are working well.

15. Community Events

ACTION: ML to enquire if light switch on is still going ahead.

a) Remembrance day

BM attended a zoom meeting with the church and other parties to discuss remembrance day. There will be no road closure this year. The church will lay wreaths in the church and they will be taken to the memorial after. No poppies will be on sale this year. DH will attend the service on behalf of the Parish Council.

It was noted that no parade or service will be held at Chester Cathedral this year.

SP asked that road closure discussions are put on the agenda for June next year. It was proposed by DH and seconded by BM that the Parish Council pay for the cost of the wreath.

ACTION: TP and BM to arrange lamp post poppies to be put up. TP to arrange new long ties upto the price of £24 (Proposed by DH and seconded by ML)

16. Village Hall Management Committee

A Zoom meeting was held to discuss the village hall. There will be a slight increase in rates starting Jan 2021.

17. Members information /speaking time.

ML noted that trick or treating is allowed with the current rules of 6. It was agreed that a polite reminder on FB to remind residents not to call at houses who do not want visitors.

BM noted a scam about parcels.

ACTION:ML to note scam on facebook.

BM- to drop off the yellow book (Chairmans guide) to DH.

IB noted that a triangle sign on the right hand side of the road coming from the A41 is being covered by vegetation.

Meeting closed 21.28

Part 2

Clerk Pension

Employment policies

GreenSpace-land negotiations (Commercially sensitive)